

# DATA PROCESSING AGREEMENT REQUEST FORM

FOR WILEY BRANDS



## PURPOSE

Request entry into a Data Processing Agreement (DPA) with John Wiley & Sons, Inc. or Inscape Publishing, LLC, a Wiley subsidiary, as applicable.

## KEY REQUIREMENTS

- DPAs are contractual agreements.
- Processing typically takes 3-5 business days after complete submission.
- DPAs are issued via Adobe Sign. Add [adobesign@adobesign.com](mailto:adobesign@adobesign.com) to your address book.

**SUBMIT TO:** your Account Manager or Partner Success

## PART I: Request Details

### Requestor Type

Customer *(means an entity that purchases directly from Wiley)*

Reseller - Associate *(means an Authorized Associate acting solely for itself)*

Reseller - Partner *(means an Authorized Partner acting solely for itself)*

## PART II: Requesting Organization

Provide details for the entity that will sign the DPA.

**Requestor's Name:** \_\_\_\_\_

**Contact Type:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

*(Full Registered Company Name)*

**Company Address:** \_\_\_\_\_

*(Street Address + City + State/Province/Region + ZIP/Postal Code + Country)*

## PART III: INTERNAL USE ONLY

**Account ID:** \_\_\_\_\_

*(Customer's or Reseller's)*

**Submitted by:** \_\_\_\_\_

*(Wiley Contact)*

**Date Received:** \_\_\_\_\_